

Action Plan- Work of Audit Committee- Part A- 16 February 2012

Ref No.	Date of Meeting	Item No.	Title of Report	Action Required	By Whom	Report to Committee (date)/ implemented
1.	6.1.11 28.7.11 5.1.12	8	Bank Account Rationalisation/ Reconciliation	Six monthly update reports be provided	Corporate Director, Resources	30.7.12
2.	29.9.11 10.11.11 5.1.12	4	Single Asset Register	Update on achievement of revised phase 1 target 31/1/12	Gerald Darby/ Jeff Garfoot	16.2.12 Item 8 on Agenda
3.	29.9.11	7	Duplicate Payments	Up date report once next stage of review of potential duplicates complete	Bev White	TBA
4.	29.9.11 31.10.11	10	Icelandic banks	Update - as and when necessary	Corporate Director, Resources	TBA
5.	5.1.12	6	Corporate Governance Improvements	Update on the implementation plan be brought to the next meeting - relating to items 1,3 and 4 together with a predicted date for completed plans. Remaining issues provided to March meeting.	Risk and Governance Manager	16.2.12 22.3.12 Item 6 on Agenda
6.	5.1.12	7	Consolidated Action Plan – Final Accounts	Update to be brought as a standard item to every meeting – report format to be amended to clearly show progress and status of each recommendation – using RAG rating	Jeff Garfoot	16.2.12 Item 7 on Agenda
7.	5.1.12	9	Annual Audit Letter	Report to be brought to Committee outlining changes and implications of changes to HRA Funding	Jeff Garfoot	TBA